

Non-Essential Non-Public-Facing Businesses
Attachment H
Issued April 22, 2020
Effective April 24, 2020
Part of Phase 1

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- I. Applicability:** This section applies to businesses not interacting with the public and which are not included in Attachment A: *Alaska Essential Services and Critical Infrastructure Order*.
- II. Non-Public-Facing Businesses may resume operations only if they meet all of the following requirements:**
- a. Social Distancing:
 - i. Cloth face coverings must be worn by all employees.
 - ii. All occupied, desks, cubicles, or open work spaces must be at least six feet apart.
 - iii. Any high-risk employee must be provided an alternative workspace and/or special accommodations at the employee's request to avoid contact with, and mitigate the risk of, the employee's exposure to colleagues and others at the business.
 - iv. Employers should make efforts to maximize remote work opportunities for eligible employees.
 - v. Establish a COVID-19 Mitigation Plan addressing the practices and protocols to protect staff.
 - b. Hygiene Protocols:
 - i. Employer must provide hand washing capability or sanitizer.
 - ii. Frequent hand washing must be enforced.
 - iii. An adequate supply of soap, disinfectant, hand sanitizer, and paper towels must be available.
 - iv. Employer must provide daily touch-point sanitization (e.g. workstations, equipment, screens, doorknobs, restrooms) throughout the work site.
 - c. Staffing:
 - i. Provide training for employees regarding these requirements and provide each employee a copy of the COVID-19 Mitigation Plan.
 - ii. Employer must conduct pre-shift screening and maintain staff screening log.
 - iii. No employee displaying symptoms of COVID-19 will provide services to customers. Symptomatic or ill employees may not report to work.
 - iv. No person may work within 72 hours of exhibiting a fever.

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- v. Employer must establish a plan for employees getting ill and a return-to-work plan following CDC guidance, which can be found online at: <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>.
- d. Cleaning and Disinfecting:
 - i. Cleaning and disinfecting must be conducted in compliance with CDC protocols weekly or, in lieu of performing the CDC cleaning and disinfecting, the business may shut down for a period of at least 72 consecutive hours per week to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.
 - ii. When an active employee is identified as being COVID-19 positive by testing, CDC cleaning and disinfecting must be performed as soon after the confirmation of a positive test as practical. In lieu of performing CDC cleaning and disinfecting, businesses may shut down for a period of at least 72 consecutive hours to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.
 - i. CDC protocols can be found online at: <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html> and <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>.